

Check List for 2019 Re-enrolment Applications

All students re-enrolling at DECV are required to provide the following documentation in order to be successfully eligible to apply:

- 2019 Enrolment Application (students must supply a unique email address)
- Up to date immunisation record (if re-enrolling for F – Grade 6) from the Australian Immunisation Register
- A copy of a current Concession Card (Health Care Card, Low Income Health Care Card, Pensioner Concession Card, etc.)

Depending on the category of enrolment, the following **updated** supporting documentation will need to accompany the 2019 Enrolment Application:

Category 1. Medical (Physical and Social/Emotional):

- Practitioner Referral Form completed by the student's **current medical specialist** who is providing ongoing support/treatment throughout 2019.
- A School Referral Form is only required if the student is commencing a shared enrolment with DECV and another Victorian school, or are changing from a shared enrolment to a fulltime DECV enrolment in 2019.

Please note, if your child(ren) was a fulltime DECV student in 2018, we **do not** require an updated School Referral Form for 2019 applications.

Category 2. Travel:

- An updated **employer letter or certified statutory declaration** is required if the previous letters covered the 2018 school year only.
- An updated **letter from the student's previous school** is required if the previous letter covered the 2018 school year only.

Please note, if your child(ren) has been travelling for a period longer than two years, the application will need to be reviewed and approved by the Enrolment Manager prior to processing, as outlined in the Enrolment Handbook.

Category 3. Sports/Performance:

- An updated letter from the student's sporting/performing arts association/agent is required.

Category 4. Distance:

- If you have moved address within the last 12 months, we will require an updated letter from the closest Government school to the student's current address, confirming they are more than 4.8km away with no viable bus route.

Category 5. Young Adult:

- We do not require any supporting documentation for renewing a Young Adult application.

Please note, the student's engagement levels for 2018 will be included as part of the review process for 2019 Young Adult applications.