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**COLLECTION NOTICE** 

## Application for enrolment in English as an Additional Language Units 3 and 4 in 2019

Please print clearly and in CAPITAL LETTERS. Eligibility to enrol in English as an Additional Language (EAL) is usually decided by schools, however a VCAA determination may be required.

- Students who wish to enrol in EAL Units 3 and 4 must complete and submit this form to their home school for Principal endorsement. Forms must be retained by
  the school, especially where schools have made eligibility decisions under the EAL guidelines. It is the responsibility of the student's home school to ensure
  EAL application forms are completed by the end of October 2018.
- If the decision is not clear, the Principal may seek VCAA determination by submitting this form with the required evidence to Student Records and Results Unit,
   VCAA by Friday 19 October 2018. A covering letter explaining the grounds on which the application is being lodged must accompany this form.
- Applications for students who have arrived from Singapore and India must be forwarded to the VCAA for assessment by Friday 19 October 2018. Students
  who have resided in Singapore or India must provide a letter from previous schools, stating the language of instruction. This evidence is not available on school
  reports.
- Students undertaking VCE Bridging EAL are not automatically eligible for EAL Units 3 and 4; eligibility criteria must be met, as per the VCE and VCAL Administrative Handbook.

If the information supplied on this form is found to be incorrect, the applicant's eligibility for EAL enrolment will be denied. Forms can be forwarded to the VCAA by fax (03) 9032 1591 or post to: VCAA Student Records and Results Unit, Level 7, 2 Lonsdale Street, Melbourne VIC 3000.

The Victorian Curriculum a which includes personal in Language (EAL). The inforn abovementioned purpose a individual's personal inform which it will be or was pro An individual may request The VCAA Privacy Policy ca	formation nation col and will nation is p vided and access to	as de llected ot othe provide to wh perso	fined in thi erwise ed to i om it	in section	ction 3 on will be sed or d AA by a e or is li	f the F disclose isclose third   kely to VCAA	Privacy osed to ed by to party, to be dis holds	and L and the VC the VC sclose about	Data used AA, e AA re ed. If	Proted by relexcept eques the re n, and	etion A levant with ts tha quest I requ	Act 20 VCAA the co t the i ted intest its	014 (Vi A emp onseni individ formates corre	ic), for loyees t of the lual is tion is	the p s and/ e rele mad not p	ourpos /or cor evant in e awa orovide	e of f ntract ndivid re the	acilita ors in lual, d eir pe e stud	ating a the Vi or if the sonal lent na	an ap CAA : e VCA infor amed	plicat Stude AA is r matio I on th	ion for nt Rec equire n will nis for	r a stu cords ed or be or m will	ident t and R otherv has b not b	o enr esults vise a een p e able	ol in E Unit outhor provide e to be	English for and ised by ed to to e enro	h as a d in c y law the VC	an Add conned to do CAA, th n EAL	ditiona ction so. V he pu Units	al with t When a Irpose 3 3 and	he an for d 4.
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Residence (passport	t, visa,	etc.)			Yes		N	0			Ed	uca	tion	(ove	rsea	as so	hoo	l re	orts	eto	c.)		Ye	es		No	)					
If application is to b	e forwa	arded	l to	VCA/	A for a	ı det	ermi	natio	on,	copi	es o	f the	ese o	locu	mer	ıts m	iust	be	provi	ided	t											
Principal surname																														$\Box$		
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Home school																																
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## **SECTION 2: CERTIFICATION BY STUDENT AND PARENT/GUARDIAN** Please check carefully the information you have provided before you sign this declaration. I certify that the following information is correct to the best of my knowledge. Student surname Student first name **Student signature Date** I certify that the following information is correct to the best of my knowledge. Parent/Guardian surname Parent/Guardian first name Parent/Guardian **Date** signature **SECTION 3: GENERAL INFORMATION** What was your first language (the one you first learned to speak)? What additional languages other than English can you speak? Which of the following best describes your VCE enrolment in 2019? (Tick one only) Full-time Year 12 Full-time Year 11 Other (please specify) Date of birth

**Country of birth** 

(If born overseas)

Date of arrival in Australia/New Zealand

Age on arrival in Australia/New Zealand

vears

months

## **SECTION 4: EDUCATIONAL BACKGROUND**

Complete using CAPITAL LETTERS. Each box must be filled. If you have no information to put in a box, write 'NIL'.

In Column 5 you are asked about the language of instruction at your full-time day school. This means the language most commonly used by teachers during classes. In Column 6 you must write the approximate hours per week you have studied English in each year level.

Please complete the table starting with your birth year.

Acceptable documentation may be an official letter from the school in the relevant country, or a statement from the Ministry of Education in that country.

Documents provided																			
If you wood to add further	info	 Lian.	mla.	 	h avd	n													

If you need to add further information, please attach extra pages.

Year (1)	Country of residence (2)	Name of your full-time day school, kindergarten or preschool (3)	Academic year studied (e.g. Year 11, Grade 2/ Grade 3 (4)	Language of school instruction (5)	English language study hours per week (6)
2018					
2017					
2016					
2015					
2014					
2013					
2012					
2011					
2010					
2009					
2008					
2007					
2006					
2005					
2004					