Dear DECV Students/ Supervisors/ Parents/Guardians

**Deadline for Semester 1 Work**

In a few weeks your teachers will begin writing your *end of semester reports which you will get prior to the term 2 holidays*. Most of you are up to date, so unless your teachers have indicated that your work is not satisfactory you don’t need to do anything special. **Just keep submitting your work regularly.**

Make sure you send work in as soon as you complete it. Do not send it in a bundle at the last minute. **Your teachers will not be able to mark multiple weeks, which arrive late,** in time for them to be included in your assessment and report.

All students are reminded that the **finishing date for Semester 1 is Friday June 14th.** You should aim to have all of your work sent to your teacher by this date.

Your Semester 2 studies begin on Monday 17th June. Therefore **Weeks 1 & 2 are due for submission prior to the Term 2 holidays.**

**All year 12 students** need to also be aware that if you receive an N for Unit 3 you will be ineligible for a study score for that subject.

If you wish to change your enrolment, contact the relevant Student Coordinator.

Please remember that changes in your circumstances may affect any payments or entitlements you receive from Centrelink. You will need to inform Centrelink when your circumstances change so you don’t have to pay back any money.

Regards,

Sia Papapetrou
(Year 11 Coordinator)

Silvia Preac
(Year 12 Coordinator)

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